

Public Bulletin Board and Display of Materials Policy

The Amherst County Public Library will accept unsolicited posters and dated announcements for display on public service bulletin boards and/or written materials for display from nonprofit organizations engaged in educational, cultural, intellectual or charitable activities, including information produced or co-sponsored by town, county, state and federal government agencies. The following guidelines will apply:

1. Library sponsored and library related events, or events promoting library service will be given precedence
2. Events taking place in or information concerning Amherst County will be given precedence
3. Materials will be posted or displayed on a first come, first served basis with the following guidelines:
 - A. Materials which fall under #1 and #2 will always be given first consideration.
 - B. Materials advertising events more than thirty (30) days in advance will not be accepted.
 - C. Because of space limitations, large amounts or large-sized materials cannot be accepted for posting or display.
4. Information on elections and election issues and events will be accepted only if all sides have an opportunity to be represented or the event is nonpartisan in nature.
5. When there is a heavy demand for available space, information may be removed from the Boards after one or two weeks even if the event has not taken place.
6. All items placed on the bulletin boards must be dated and initialed by a staff member.
7. Notices, other than those related to the library or Friends groups, will only be placed on the bulletin boards, not on service desks or other places in or around library buildings.
8. Petitions will not be displayed or allowed on bulletin boards, in display areas, or on service desks with the exception of petitions started by the library promoting issues significant to the library.
9. Should a question arise about the appropriateness of materials, they will be held for review and approval by the Library Director.

Adopted by the Amherst County Public Library Board of Trustees
October 19, 2004; revised March 17, 2009