

## **Section 2-1 Public Service**

The Library will serve all patrons of this area, who, because of residence, employment, economic or cultural interest, or attendance at a local educational institution have need and desire to use the facility. Service shall not be denied or abridged because of religious, racial, ethnic background, social, economic or political status. (Amherst County Code, Sec. 6-9a.)

### **Section 2-2.1 Card Eligibility**

Residents, property owners, and residents of other localities who work in Amherst County may obtain a library card free of charge upon presentation of current photo identification and identification number. Non-county residents of Virginia or temporary county residents may obtain a card for a fee after presenting current photo identification with address and identification number. The fee for residents of localities around Amherst County is determined by what that locality charges Amherst residents to use their libraries (this includes Appomattox County, Bedford County, Campbell County, Lynchburg, Nelson County, and Rockbridge County). Residents from other areas of Virginia and other states may obtain a limited-use annual card for a fee of \$25.00. Two additional cards may be obtained for spouse or minor children living within the household. Additional cards for other dependent children may be purchased for \$2.00.

Outstanding charges owed by an individual must be paid before a library card can be issued or renewed. Library cards may be denied those people with a past record of serious abuse of library privileges and those banned from using the library. Lost cards should be reported immediately as you are responsible for all items checked out on your card. Cards will not be issued to family members under age of eighteen living in the same household as someone with a blocked card until debts are paid, nor will the person owing the debts be allowed to borrow materials using the card of another family member.

Resident cards are issued for a period of three years and then must be renewed at no cost. One replacement card is provided free by the library. Any subsequent replacements are made at a cost of \$5.00 per card.

Library cards are to be used by and for the person in whose name the card is issued. Library cards should not be loaned to other people, including family members. The card owner is responsible for all library materials borrowed on his/her card, as well as fees or charges incurred through use of the card.

All library cards are the property of the Amherst County Public Library.

Revised 1/15/08; Revised 11/16/10; 5/21/13; 11/19/13

### **Section 2-2.2 Registration Policies**

Residents, property owners, and those working in Amherst County may obtain a card by completing a registration form in person and presenting a photo ID, a social security number or current driver's license number, or current Department of Motor Vehicles Identification Card number. A driver's license may provide all of the above.

Non-resident Virginia citizens may obtain a card after presenting current photo ID with address and identification number. Non-residents temporarily residing in Amherst County must provide their local

and permanent addresses.

Residents, property owners, and non-residents who do not have a photo ID with current local address of residence will be asked to complete a postcard that will be mailed to them. Until they receive and return the postcard, their borrowing privileges will be limited to three items.

By signing the registration card, the registrant agrees to comply with the rules of the library and to pay whatever fines or fees may be incurred for damages or losses of library materials through the use of their card. A parent or guardian must sign the registration form for persons under 18 years of age. In so doing, the parent accepts responsibility for the child's use of the library and agrees to pay fines and/or fees incurred for misuse of library materials.

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